

MINUTES RURAL WATER
& SEWER DISTRICT #4,
LINCOLN COUNTY, OKLAHOMA
BOARD OF DIRECTORS
REGULAR SCHEDULED MEETING
MARCH 12, 2024 7:00 P.M.

BOARD MEMBERS PRESENT: JEROME EWEN, PATTI HARRIS, JOEY McENTIRE, PATRICK MYERS, & JANE BETTES

BOARD MEMBERS ABSENT: TAWANNA CHAPMAN & JERRY PAYNE

EMPLOYEES PRESENT: MIKE CALLANAN, MARSHA LAXTON, ROGER McCRACKEN & CANDACE ROSSITER

OTHERS PRESENT: NONE

1. THE REGULAR MEETING OF THE RURAL WATER AND SEWER DISTRICT WAS CALLED TO ORDER BY CHAIRMAN JEROME EWEN AT APPROXIMATELY 7:00 P.M.
2. SECRETARY PATTI HARRIS GAVE THE ROLL CALL AND CHAIRMAN EWEN CONFIRMED QUORUM PRESENT.
3. CONSIDERATION AND ACTION ON APPROVING THE MINUTES FOR THE REGULAR MEETING HELD FEBRUARY 5, 2024. BOARD MEMBER BETTES MADE A MOTION TO APPROVE THE MINUTES AS PRESENTED. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.
4. CONSIDER APPEARANCES FROM THE PUBLIC. NO APPEARANCES. NO ACTION NEEDED.
5. DISCUSSION AND CONSIDERATION ON ACCEPTING THE FUNDS FROM ORWA ON A RIG GRANT IN THE AMOUNT OF \$58,000.00 FOR THE PURCHASE OF HURCO 600 HYDRO-VAC. BOARD MEMBER McENTIRE MADE A MOTION TO ACCEPT THE RIG GRANT FOR THE AMOUNT OF \$58,000.00. BOARD MEMBER HARRIS SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.
6. DISCUSSION AND CONSIDERATION TO APPROVE THE PURCHASE OF A NEW HURCO 600 HYDRO-VAC FROM KEY EQUIPMENT FOR THE PRICE OF \$72,499.80. BOARD MEMBER MYERS MADE A MOTION TO PURCHASE THE HURCO 600 HYDRO-VAC FROM KEY EQUIPMENT FOR THE PRICE OF \$72,499.80. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

7. PROPOSED EXECUTIVE SESSION AS AUTHORIZED BY TITLE 25 OF OKLAHOMA STATE STATUTES, SECTION 307 B.1 FOR THE PURPOSE OF “DISCUSSING EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION, OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE.”

- MARSHA LAXTON
- CANDACE ROSSITER

BOARD MEMBER MYERS MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:12 P.M. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

BOARD MEMBER MYERS MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:26 P.M. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

BOARD MEMBER BETTES MADE A MOTION TO RAISE OFFICE MANAGER MARSHA LAXTON FROM \$21.52 PER HOUR TO \$22.50 PER HOUR. BOARD MEMBER HARRIS SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

BOARD MEMBER BETTES MADE A MOTION TO RAISE OFFICE ASSISTANT CANDACE ROSSITER FROM \$11.55 PER HOUR TO \$12.10 PER HOUR. BOARD MEMBER HARRIS SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

8. DISCUSSION AND CONSIDERATION ON APPOINTING AND SETTING A BUDGET COMMITTEE FOR THE 2024 – 2025 FISCAL YEAR. CHAIRMAN JEROME EWEN APPOINTED BOARD MEMBERS TAWANNA CHAPMAN, JANE BETTES & PATRICK MYERS FOR THE BUDGET COMMITTEE.
9. DISCUSSION AND CONSIDERATION ON SETTING A RATE COMMITTEE. CHAIRMAN JEROME EWEN APPOINTED BOARD MEMBERS JOEY McENTIRE, PATTI HARRIS & JEROME EWEN FOR THE RATE COMMITTEE.
10. DISCUSSION AND CONSIDERATION TO APPROVE THE PURCHASE OF A NEW FLAT BED FOR THE 2022 FORD F-250 TRUCK IN THE AMOUNT OF \$5,530.00. BOARD MEMBER McENTIRE MADE A MOTION TO PURCHASE THE FLAT BED FOR \$5,530.00. BOARD MEMBER MYERS SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

11. THE FOLLOWING ITEMS WERE DISCUSSED UNDER THE MANAGER'S REPORT:

- DISTRICT RECEIVED INSURANCE CHECK FOR THE WRECKED 2011 FORD TRUCK IN THE AMOUNT OF \$30,175.00.
- CORE & MAIN YEARLY MAINTENANCE FEE \$6,700.00 ON THE NEPTUNE AMR (AUTOMATIC METER READS) MRX 360 AND BELT CLIP.
- MEETING WITH GLENN MORGAN FROM TKO EQUIPMENT AND DISCUSS THE ONE ACRE AT BATTLE RIDGE AND FAIRLAWN ON JOHN BRYANT'S PROPERTY.
- AT HWY 18 AND FAIRLAWN, THE LAND WAS SURVEYED FOR AN EASEMENT ON THE PROPERTY TO MOVE OUR WATERLINE. THE DEED STILL SHOWS ROD KIRKPATRICK AS LANDOWNER SO WE HAVE TO WAIT ON THE SON TO GET HIS NAME ON IT.
- FIELD SUPERVISOR ROGER McCRACKEN TALKED ABOUT WHAT WAS GOING ON IN THE FIELD: FIXED A 4" WATER LINE ON BRETHREN ROAD; SET NEW METER FOR AGRA PUBLIC SCHOOL AND SEWER TAP, OCTC HELPED OUT ON THE SEWER TAP; LOWERED THE WATER LINE FOR ONE OF THE TANK FARMS, LONE CHIMNEY HELPED OUT ON LOWERING THE WATER LINE. THE DISTRICT HAD ADVANCED SEPTIC COME OUT AND REDUCE THE DUCK WEED ON ONE OF THE LAGOONS BECAUSE THE DUCK WEED WAS CLOGGING UP THE DRAINAGE GOING OVER INTO THE NEXT CELL.

12. NEW AND / OR OLD BUSINESS ITEMS THAT WERE DISCUSSED. BOARD MEMBERS DISCUSSED THE ANNUAL FEE FROM CORE & MAIN OF \$6,700.00.

13. CONSIDERATION AND ACTION ON NEW AND / OR OLD BUSINESS. BOARD MEMBER BETTES MADE A MOTION TO PAY THE ANNUAL FEE TO CORE & MAIN ON THE YEARLY FEE FOR THE AMR (AUTOMATIC METER READS) MRX 360 AND BELT CLIP. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

14. CONSIDERATION AND ACTION TO APPROVE THE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2024. BOARD MEMBER MYERS MOVED TO APPROVE THE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2024. BOARD MEMBER McENTIRE SECONDED THE MOTION. BOARD MEMBERS IN FAVOR OF THE MOTION: HARRIS, McENTIRE, MYERS, BETTES & EWEN. MOTION CARRIED 5-0.

15. MEETING ADJOURNED AT APPROXIMATELY 7:50 P.M.

SECRETARY PATTI HARRIS